

# Schuylkill Township

CHESTER COUNTY

## Earned Income Tax Registration Form

YOUR NAME: \_\_\_\_\_ SPOUSE: \_\_\_\_\_

SOC. SEC. #: \_\_\_\_\_ SOC. SEC. #: \_\_\_\_\_

NEW ADDRESS: \_\_\_\_\_ DATE OF RESIDENCY: \_\_\_\_\_

PLEASE LIST PREVIOUS ADDRESS AND RESIDENT SCHOOL DISTRICT:

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

YOUR EMPLOYER: \_\_\_\_\_ SPOUSE'S EMPLOYER: \_\_\_\_\_

WORKING JURISDICTION (TWP/BORO/CITY): \_\_\_\_\_ WORKING JURISDICTION (TWP/BORO/CITY): \_\_\_\_\_

IS THE EARNED INCOME TAX WITHHELD FROM YOUR PAY? \_\_\_\_\_ IS THE EARNED INCOME TAX WITHHELD FROM SPOUSE'S PAY? \_\_\_\_\_

ARE YOU SELF EMPLOYED? \_\_\_\_\_ IS YOUR SPOUSE SELF-EMPLOYED? \_\_\_\_\_

IF YOU HAVE NO EARNED INCOME, PLEASE RECORD THE REASON WHY:

(RETIRED/HOMEMAKER/TEMPORARILY UNEMPLOYED/DISABLED/STUDENT/MINOR (STATE AGE)/OTHER (SPECIFY)

YOU: \_\_\_\_\_ SPOUSE: \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

### EARNED INCOME TAX INFORMATION FOR RESIDENTS OF SCHUYLKILL TOWNSHIP, CHESTER COUNTY

In Pennsylvania, the General Assembly has empowered political subdivisions of the commonwealth, at the local level, to levy, assess, and collect certain types of taxes for general revenue purposes. The authority for levying these on-realty taxes was granted to local school districts and municipalities in 1965 through the passage of the Local Tax Enabling Act (LTEA), commonly referred to as 'Act 511'. The rate of earned income tax for Schuylkill Township is 1.25% (0.5% to the Township, 0.25% to Schuylkill Township Open Space, 0.5% to the Phoenixville Area School District) and is levied on gross wages and/or net profits from a business or profession.

Keystone Collections Group ([www.keystonecollects.com](http://www.keystonecollects.com)) is the appointed earned income tax administrator for Chester County inclusive of Schuylkill Township and the Phoenixville Area School District. As the appointed earned income tax administrator, Keystone Collections Group is charged with the duty of collecting and administering the township's and the school district's taxes. This includes collecting the tax, establishing rules to fairly enforce such tax and creating accurate tax records and accounts for each taxpayer.

Above is an Earned Income Tax Registration Form. A completed Registration Form will fulfill your registration requirements under the Earned Income Tax Rules and Regulations adopted by Schuylkill Township and the Phoenixville Area School District. More importantly, this information will ensure that your tax dollars are sent to your home taxing jurisdiction. All residents should complete this form, regardless of employment status (unemployed, retired, college student, military personnel, or homemaker). If you have recently moved, please give both your current and former address.

Most resident taxpayers will have this tax deducted by their employers. If you work in a jurisdiction where it is not withheld, or you are self-employed, you will have to pay the tax directly to Keystone Collections Group. Your completed form will be sent to Keystone Collections Group, who will create an accurate tax account reflecting your correct reporting status and send you the necessary tax forms.

We appreciate your cooperation in completing the registration form. Please return the completed form to Keystone Collections, Tax Roll Maintenance, 144 Wallace Av, Downingtown PA 19335. If you have any additional questions, you may contact Keystone Collections Group at (888) 519-3902 or (610) 269-4402 Monday through Friday, 8:00 am – 4:00 pm or [www.keystonecollects.com/contactus/contactus](http://www.keystonecollects.com/contactus/contactus).